

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L18 22/23

Decision				
1	Title of decision: Fleet Decarbonisation Programme			
2	Decision maker Councillor Richard Bingley Leader of Plymouth City Council			
3	Report author and contact details: Martin Hoar, Fleet Services Manager martin.hoar@plymouth.gov.uk			
4	Decision to be taken: <ul style="list-style-type: none"> • Approves the Business Case • Allocates £891,000 for the project into the Capital Programme funded by Corporate Borrowing (Climate Emergency Investment Fund) • Authorises the procurement process • To authorise Service Director for Street Services to approve business cases and award contracts relating to this project where they would otherwise not have authority to do so. 			
5	Reasons for decision: Allocation of funding for the replacement of additional electric vehicles to reduce the overall fleet carbon emissions, helping towards the target to be carbon neutral by 2030			
6	Alternative options considered and rejected: Continue to operate Diesel vehicles below 3.5t, it has been identified that the majority of Fleet vehicles such as cars and small vans can be easily changed to electric within the current operation, not effecting service delivery and reducing fuel costs.			
7	Financial implications and risks: The Scheme if funded by Corporate Borrowing, through the Climate Emergency Investment Fund. Inflation and Interest Rates are a risk to the project cost and funding.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	

			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>The project fully meet the corporate plan priorities below :</p> <ul style="list-style-type: none"> • A green, sustainable city that cares about the environment; • Create and varied, efficient, sustainable transport 		
10	Please specify any direct environmental implications of the decision (carbon impact)	The fleet decarbonisation programme will reduce the overall fleet emissions by an estimated 400tonnes over the asset life of the vehicles.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	x	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?			

13c	Date Cabinet member consulted	13 October 2022						
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer				
		No	x					
15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne					
		Job title	Strategic Director for Place					
		Date consulted	18 November 2022					
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS78 22/23					
		Finance (mandatory)	PI.22.23.289					
		Legal (mandatory)	MS/39462					
		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	N/A					
		Procurement (if applicable)	PW/PS/661/ED/1122					
Appendices								
17	Ref.	Title of appendix						
	A	Business Case						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	x					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								

19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	<p>I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.</p>							
Signature				Date of decision	30 November 2022			
Print Name	Councillor Mark Shayer, Deputy Leader							